



Belmont Technical College Offers “Yes You Can!” Program at the Belmont County Connections in Martins Ferry

St. Clairsville, OH (September 7, 2010) — “*Getting to Know Your Computer*” is the first course in the “Yes You Can!” program that will assist those interested in learning about computer basics. There is no class or tuition fee and all supplies are included. This class is unique because all exercises relate to using a computer to look and apply for jobs online. This course will include how to use basic features of Microsoft Word to create letters and a resume. Prior computer knowledge is not required for this class.

This course offering is a partnership of Belmont County Connections, Belmont Technical College (BTC) and the Belmont County Department of Job and Family Services. All Classes will be held at the Belmont County Connections in Martins Ferry. Class 1 will be four Wednesday sessions from 1:00 p.m. – 3:00 p.m. on October 6, 13, 20, and 27. Class 2 will be four Wednesday sessions from 1:00 p.m. – 3:00 p.m. on November 3, 10, 17, and 24.

“This is a great opportunity to reach out and provide basic computer skills that can help people in a place close to home,” said Judy Sandstead, BTC, Assistant to the Vice President for New Program Development. “The classroom has 12 computer stations with the most recent version of Microsoft Word and access to the internet.”

Juanita Roxby, BTC, senior recruitment counselor and adjunct faculty will be guiding students through a step-by-step, hands-on computer introduction over the four weeks. This experience offers students a chance to learn at their own pace. The course content will include basic computer fundamentals, Microsoft Word basics, internet-career exploration, email basics, and creating a personal job-skills portfolio.

Mike Schlantz, Belmont County Connections One-Stop Supervisor stated, "The computer classes will be a great benefit for Connections' customers and a welcomed addition to the employment services Connections currently provides to the public."

Registration forms can be obtained at Belmont County Connections in 302 Walnut Street, Martins Ferry. For more information about BTC, visit www.btc.edu.

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