



# Request for Library Instruction

## A. Class Information

Instructor: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Course Number/Title: \_\_\_\_\_  
Class Schedule: \_\_\_\_\_ # of Students: \_\_\_\_\_  
Room # where class meets: \_\_\_\_\_ OR  Reserve the library lab

## B. Type of Instruction Session

Specify the topic you would like presented:

<input type="checkbox"/> Library/OhioLINK basics	<input type="checkbox"/> Using a specific library database or resource
<input type="checkbox"/> Citations & MLA/APA style standards	<input type="checkbox"/> Finding a topic, developing a search strategy
<input type="checkbox"/> Finding journal articles	<input type="checkbox"/> Evaluating websites
<input type="checkbox"/> Tour of the library	<input type="checkbox"/> Using a class LibGuide: _____
<input type="checkbox"/> Other topics: _____	

Describe your class assignment related to this library session:

I'd like a LibGuide that directs students to library resources selected for this class assignment.

Number of Sessions:  Single session that focuses on skills for a specific assignment or goal.  
 Multiple sessions that focus on skills/resources for different stages of a longer research assignment.

## LIBRARY USE ONLY

Date/Time Scheduled: \_\_\_\_\_ Room #: \_\_\_\_\_ OR  Library lab reserved  
Assigned to: \_\_\_\_\_  Confirmation sent (incl. when, where & topics to be covered)

Additional Info (*Handouts, resources, equipment needed, etc.*):

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Date Completed: \_\_\_\_\_ Number attending: \_\_\_\_\_  
Feedback/Results: