

Belmont College's ATI TEAS Testing Policy for Students Wishing to Apply the ADN Nursing Program or the Radiology Program

- Scheduling and payment for the exam is completed through the college's Business Office which **must occur SEVEN DAYS before the desired testing date.**
- **There must be at least SEVEN DAYS calendar in between testing dates** to allow for independent student remediation in attempt to improve upon your results.
- Testing fee for each exam is \$70.00.
- **Testing fees are nonrefundable and nontransferable.**
- Only three TEAS exams can be taken during the application period to either program.
- The respective program chair will accept the highest of the scores regardless of the date tested as long as the date conforms to the below standards.
 - TEAS scores from other testing sites will be accepted as long as the official results are sent to the college FROM ATI. Refer to your ATI account for instructions on this process.
 - TEAS scores will be accepted for three calendar years or until test updates by ATI.
- Upon arrival, inform the proctor of your desired program. (Nursing or Radiology)
- Please bring this signed form to the Testing Center at the time of your exam as well as receipt of payment.
- **Plan to arrive 15 minutes prior to the testing time selected. If you are more than 10 minutes late, you will be dismissed without the opportunity to test. You will not be permitted entrance once the test has been started and instructions have been read. No refund will be given.**
- **You must present a current, valid photo ID such as a driver's license or passport.**
- Any student providing false identification or misrepresenting of his or her identity will be dismissed, and the original student will not be permitted to test at any time at Belmont College. ATI will be notified of this breach of standards.
- Pencils and two sheets of blank paper will be provided to the student and must be returned to the Testing Center staff at the conclusion of the exam.
- You will not be permitted to print any results in the Testing Center.
- No discussion will occur in the Testing Center during and/or after completion of the exam.
- Students will be required to adhere the following testing procedures: No electronic devices such as cell phones or smart watches. No wearing of hats will be allowed during exams. All personal property will be left at the front of the room or other designated place. No study aids such as textbooks, notebooks, classroom notes are allowed in the Testing Center. No cameras, photographic equipment or any other electronic devices are allowed in the testing environment. No personal calculators may be used during the exam. No visitors are permitted at any time in the testing room.
- Students may be requested to pull up long sleeves or pant legs and may be asked to remove hoodies.
- All electronic devices must be turned off while in the Testing Center. If your cell phone rings or makes any noise while in the area, your test will be invalidated, and your fees will not be refunded. If you access, check, or turn on your cell phone at any time during your test session, your test will be invalidated.
- **IF YOU ARE FOUND TO HAVE VIOLATED THE ABOVE POLICY OR ACCESS PROHIBITED ITEMS IN ANY WAY, YOUR SCORES WILL BE INVALIDATED AND NO REFUND WILL BE ISSUED.**
- All students are expected to follow ATI's testing policies.
- Belmont College will not assume any responsibility for any theft, loss, or damage of personal property.

Student's Signature _____

Date: _____